



**Minutes of the Meeting
of the
Board of Trustees of the Utah Transit Authority (UTA)
held at UTA FrontLines Headquarters located at
669 West 200 South, Salt Lake City, Utah
October 2, 2019**

Board Members Present:

Carlton Christensen, Chair

Beth Holbrook

Kent Millington

Also attending were members of UTA staff, as well as interested citizens and members of the media.

Call to Order, Opening Remarks, and Pledge of Allegiance. Chair Christensen welcomed attendees and called the meeting to order at 9:00 a.m. Following Chair Christensen's opening remarks, the board and meeting attendees recited the Pledge of Allegiance.

Safety First Minute. Chair Christensen yielded the floor to Sheldon Shaw, UTA Acting Safety & Security Manager, for a brief safety message.

Public Comment Period. Public comment was given by Claudia Johnson. Ms. Johnson praised the recent schedule and route changes on the bus system, reporting positive feedback from people in her social network.

Consent Agenda. The consent agenda consisted of the following:

- Approval of September 25, 2019 Board Meeting Minutes
- Approval of September 16, 2019 Budget Work Session Meeting Minutes
- Approval of September 17, 2019 Budget Work Session Meeting Minutes
- Approval of September 20, 2019 Budget Work Session Meeting Minutes

A motion to approve the consent agenda was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

Agency Report. Carolyn Gonot, UTA Executive Director, was joined by Dave Hancock, UTA Director of Asset Management. Ms. Gonot and Mr. Hancock recognized UTA employee Sumerset Ellis for being named to *Mass Transit Magazine's* "Top Forty Under Forty."

Ms. Gonot also provided a brief update on an investigation into the actions of a former UTA employee against whom charges of theft and other crimes were recently filed. She mentioned actions the agency is taking to assess gaps in its fare collections procedures as a result.

R2019-10-01 Resolution Supporting the Nomination to Reappoint Beth Holbrook to the Utah Association of Special Districts Board. Trustee Holbrook indicated the Utah Association of Special Districts (UASD) will be holding its annual meeting in November and has requested UTA's intent for its appointment/reappointment to the UASD board in the coming year be made by that meeting.

A motion to approve R2019-10-01 was made by Trustee Millington and seconded by Chair Christensen. The motion carried unanimously, with aye votes from Trustee Millington, Chair Christensen, and Trustee Holbrook.

Contracts, Disbursements, and Grants.

Contract: Hamblin Settlement Agreement (Hamblin). David Wilkins, Assistant Attorney General, provided an overview of the dispute with Hamblin Furniture and stated the agency has arrived at a mediated settlement with that entity in the amount of \$452,260.

A motion to approve the contract was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously.

Service and Fare Approvals.

Monica Morton, UTA Fares Director, was joined by Andrea Packer, UTA Communications Director, and Alma Haskell, UTA Grants Development Administrator.

Complimentary TRAX Service: Draper Chamber. Ms. Morton described the service, which will provide a special TRAX train for members of the Draper Chamber of Commerce from the Draper TRAX Station to the Midvale Rail Service Center for a tour of the facility and education about plans for future expansion. The estimated cost for the service is \$118.

A motion to approve the complimentary service was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

Complimentary Buddy Pass: UTA Ridership Campaign. Ms. Morton explained the campaign, which would allow riders to invite a companion to ride with them at no charge on October 25 and 26. The estimated cost in forgone revenue for this initiative is \$66,000. Discussion ensued. Questions on the timeline and TRAX lines involved in the promotion were posed by the board and answered by Ms. Packer.

A motion to approve the complimentary pass campaign was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously.

Complimentary Van Service: Utah Chapter of American Planning Association. Ms. Morton described the complimentary service, which would provide vans and drivers to shuttle Utah Chapter of American Planning Association meeting attendees to and from tours. The estimated cost of the service is \$1,206. Ms. Morton noted the service estimate was amended to omit transportation to the Sandy Expo and architecture tours, which would decrease the cost. Discussion ensued. A question on the date for the event was posed by the board and answered by Ms. Morton.

A motion to approve the complimentary service was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously.

Other Business.

Next Meeting. The next meeting of the board will be on Wednesday, October 9, 2019 at 9:00 a.m.

Adjournment. The meeting was adjourned at 9:24 a.m. by motion.

Transcribed by Cathie Griffiths
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This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmnsitemap/notice/561409.html> for entire content.

This document along with the digital recording constitute the official minutes of this meeting.